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*Office Memorandum* • UNITED STATES GOVERNMENT


TO : Advisor for Management

DATE: 4 January 1951

FROM : Comptroller

SUBJECT: Analysis of the New Proposed T/O of the Security Office

1. In accordance with your request there are attached Exhibits A, B, C and D which show the increases, decreases and upgradings by grades, organizational units and field offices.
2. It is realized that the proposed grades are subject to final determination by the Classification Branch, Personnel Division.
3. The grades as listed under the Audit Division appear to the undersigned to be a little high and are out of line with the grades established in the Finance Branch for employees who have the responsibility of making decisions and determinations relating to Agency financial policy and regulations before making payments. These employees are held responsible for any incorrect payments. The auditors of the Security Office have no responsibility except to report the facts as they find them.
4. The auditor assigned by the General Accounting Office to audit CIA vouchered transactions is a GS-11 employee.

  
E. R. SAUNDERS

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Attachments

  
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